

Constitution

Maryville Band Boosters

Article I. – Name of the Organization

- 1.1 The name of the organization shall be the Band Boosters of the Maryville R-II School.
- 1.2 The organization shall be known by the shorter name of the Maryville Band Boosters.

Article II. – Mission

- 2.1 To provide support to the Maryville Band Program including its ensembles and groups.

Article III. – Membership

- 3.1 Membership of this organization is not intended to be limited. Anyone with an interest in the program and development of the band program of the Maryville R-II Schools is eligible for membership.
- 3.2 Parents of students participating in the band program and its ensembles or groups are considered active members.
- 3.3 Ex-officio members of the organization shall be the Director, Assistant Director and Color Guard Coach, Principals of the high school, middles school, Horace Mann Lab School and St. Gregory's Catholic School.

Article IV.—Officers of the Board

- 4.1 Elected Officers
 - a. Elected officers of the board shall be President, Vice-President, Secretary and Treasurer.
 - b. Officers are elected for a one year term. Officers may serve multiple years in office if elected to continue to serve the organization during each election cycle.
 - c. Elections shall be held each year prior to the end of the Maryville R-II school year at the April or May meeting.
 - d. If there is a vacancy of an elected position, the President may fill the position by appointment until the next election cycle.

By-Laws

Band Boosters of the Maryville R-II Schools

Article I. -- Duties of Officers

- 1.1 Duties of Elected Positions are as follows:
 - a. The President shall preside over all meetings of the band boosters, appoint individuals to vacant officer positions and appoint committee chairs. The President shall be an ex-officio member of all committees.
 - b. The Vice-President shall preside over all meetings of the membership in absence of the president. The Vice-President shall be an ex-officio member of all committees.
 - c. The Secretary shall be the official keeper of the record or historian of the group. The Secretary will take minutes of the general membership meeting.
 - d. The Treasurer shall keep and accurate record of all receipts and disbursements of the organization. The Treasure shall issue invoices to members of the group and band members, receive all deposits for the organization and pay invoices as authorized by the organization's membership.

Article II. – Election of Officer

- 2.1 The President will appoint a nominating committee to develop a slate of officers prior to the annual meeting.
- 2.2 The nominating committee will present the slate of officers during the annual meeting. Nominations will also be taken from the floor.
- 2.3 The election of officers will take place at the annual meeting.
- 2.4 A majority of the membership present shall constitute an election.

Article III. – Executive Board

- 3.1 The Executive Board shall consist of the elected officers of the Maryville Band Boosters and Maryville band program staff. Committee chairs may be asked to attend the Executive Board meetings when planning is active in the committee.
- 3.2 The Executive Board shall have general supervision of the affairs of the Maryville Band Boosters.
- 3.3 The Executive Board shall meet prior to each general meeting or when deemed necessary by the President or at least one-third of the Executive Board.
- 3.4 The new Executive Board will assume their responsibilities in June of the same year as they are elected.

Article IV. -- Removal of Officers

- 4.1 An officer may be removed from office by a vote of the membership if the officer misses more than 3 meetings in a 12 months period without cause.
- 4.2 An officer may be removed for not fulfilling their duties.
- 4.3 An officer may be removed for any wrongdoing in connection with their participation in the organization.
- 4.4 The Executive Board may recommend to the membership the officer's removal if any of the above situations exist. The officer will be considered removed by a vote of the members present at a regularly scheduled meeting.
- 4.5 An officer may resign from the Executive Board at any time during their term.

Article V. – Meetings

- 5.1 The Band Boosters shall meet at minimum twice per year.
- 5.2 The annual meeting shall be held in April or May.
- 5.3 A quorum shall be achieved for a meeting when a majority of the Executive Committee is present.

Article VI. – Committees

- 6.1 There shall be the following standing committees: Uniforms Committee, Meals Committee, Greenery Committee, and Band Card Committee.
- 6.2 Other committees can be created based on the needs of the Maryville Band Boosters by the President, Executive Committee or membership.
- 6.3 The band staff shall be ex-officio members of all committees.

Article VII. – Budget

- 7.1 The Maryville Band Boosters shall adopt a budget for the upcoming year during the Maryville Band Booster Annual Meeting. During the year the new bylaws are enacted, a budget shall be adopted by the end of December for the current year.
- 7.2 The budget shall include an emergency fund of \$5,000 each year. This fund shall be used to replace or repair items owned by the band program or boosters that need to be repaired before the next Maryville Band Booster meeting and can't be paid for using the band program budget. This fund can be accessed by the President or Treasurer without a vote of the board and reported at the next regularly scheduled meeting. This fund should be replenished to its initial level each year.

- 7.3 All other requests for funding shall be placed on the agenda as an item to be discussed. All funding requests shall be given to the President at least one week prior to the meeting. Funding requests should consider all the costs if it is for a fundraiser, event or show.
- 7.4 A financial report shall be made by the Treasurer at the annual meeting and given to the school district for review.

Article VIII. – Dues

- 8.1 Dues for the organizations shall be set for the upcoming year no later than the annual meeting.
- 8.2 Dues will be paid by all band members including those who participate in the various groups supported by the band program or the booster organization.

Article IX. – Individual Accounts

- 9.1 Each student who participates in the Maryville Band program will have an individual account earmarked for them.
- 9.2 Selected fundraising activities provide an opportunity for students to build up funds in their account to help pay for band trips or other expenses related to their participation.
- 9.3 Students may use their individual account for non-perishable items ordered or purchased in bulk by the band. This includes uniform components such as gloves, shoes, shirts, jackets and other items deemed by the Directors to be part of the uniform for the full band or any group or ensemble. It may also include equipment such as reeds, mouth pieces, percussion mallets and sticks.
- 9.4 Individual accounts cannot be used for meals/food, instrument repairs, or band items that are purchased individually.
- 9.5 Money in a student's individual account may be transferred to a sibling at the time the student leaves the band program, if the sibling is a current member of the band program. When a student leaves the band program and has no siblings in the program, the money becomes inactive until after the year of the band members graduation. It is then, transferred to the general fund.

Article X.—Authority

- 10.1 The Maryville Band Boosters will use Robert's Rules of Order to govern the Maryville Band Boosters for areas when rules or procedures do not exist as part of the Constitution and Bylaws.

Article XI. – Amendments

- 11.1 The By-laws and Amendments may be amended by a majority vote of the members at any general meeting. The amendments must have been presented to the executive board the month prior to the general meeting.

Article XII. – Dissolution

- 12.1 The Maryville Band Boosters may be dissolved only with authorization of the Executive Board at a special meeting called for the purpose of dissolving the organization.
- 12.2 The dissolution of the organization shall be approved by a 2/3 vote of the membership approving the dissolution.
- 12.3 Upon dissolution of the organization, all remaining assets after all debts, obligations and final expenses or after making adequate provision therefore, shall be given to the Maryville R-II Education Foundation to support the band program.